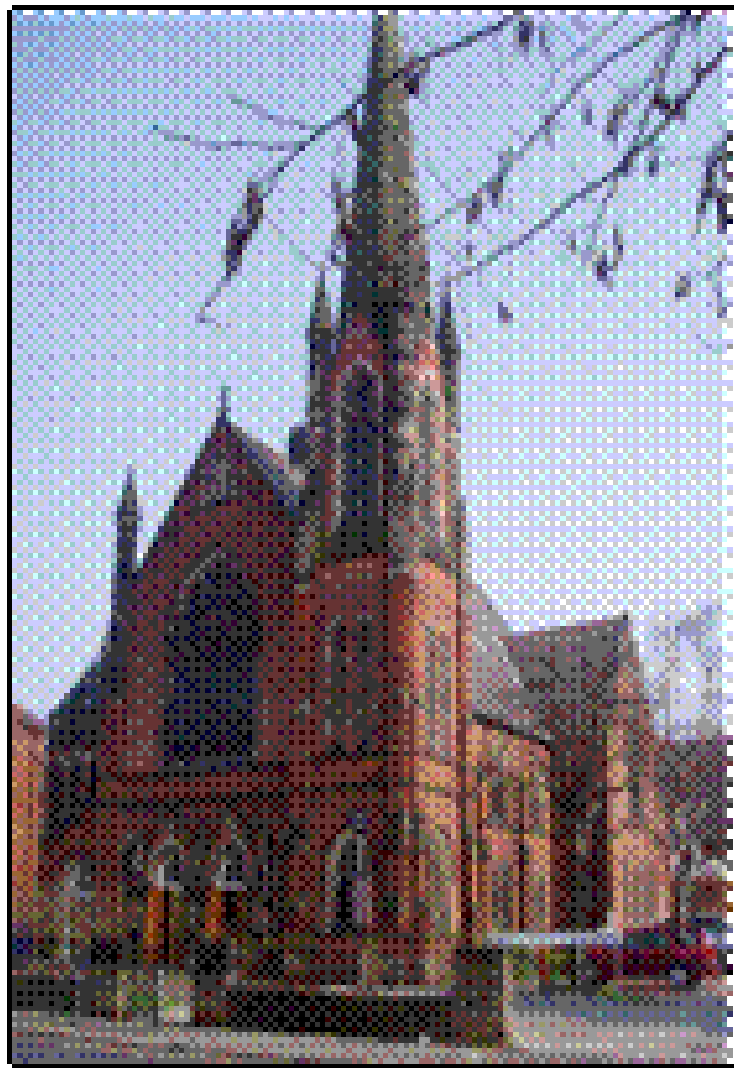




Annual Report 2010



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Background to the report

Registered charities are required to produce an annual report which is submitted to the Charity Commission. The annual report incorporates the financial statement for the year but also states the aims of the charity and assesses its achievements during the year.

This document is the Annual Report of **Chilwell Road Methodist Church** for the year 01 September 2009 to 31 August 2010, created in January 2011 and including financial details.

Registered Charity	Chilwell Road Methodist Church
Charitable number	1129035
Governing document	ACT OF PARLIAMENT
Area of benefit	UNDEFINED. IN PRACTICE, LOCAL.

Charitable Objects:

The purposes of the Methodist Church are and shall be deemed to have been since the date of union the advancement of

(a) the Christian faith in accordance with the doctrinal standards and the discipline of the Methodist Church;

(b) any charitable purpose for the time being of any Connexional, district, circuit, local or other organisation of the Methodist Church;

(c) any charitable purpose for the time being of any society or institution subsidiary or ancillary to the Methodist Church;

(d) any purpose for the time being of any charity being a charity subsidiary or ancillary to the Methodist Church.

Date registered	07 April 2009
Classification	Religious activities
Who	General public / Mankind
How:	Provides buildings / facilities / open space Other charitable activities

Administrative Details

Name	Chilwell Road Methodist Church
Address	Chilwell Road Beeston Nottingham NG9 1EH
Telephone	0115 9431164
Website	www.chilwellroadmethodist.org.uk
Email	admin@chilwellroadmethodist.org.uk minister@chilwellroadmethodist.org.uk
Minister	Reverend Chris Gray
Administrator	Mrs Karen Jowett

Managing Trustees (Church Council Members 2009/2010)

Rev C Gray (Chair)
Mrs L Gray (Secretary)
Mrs M Austin
Rev R Blow
Mr N Bostock
Mrs D Bown
Mrs H Brough
Mrs D Bush
Mrs D Corlett
Mr M Drewry
Mrs J Drinkwater
Mrs A Duffin
Mr R Duffin
Mr C Firbank
Mrs C Foster
Mrs S Fry
Mr E Goodman
Mr D Hall
Mrs N Hall
Mr R Heasley
Mr D Hooley
Mr R Howard
Mr P Hunt
Ms S Lindsay
Mr D Milward
Mrs J Patrick
Dr J Patrick
Dr C Pullan

Mrs S Ramsey
Mrs M Sanders
Mr A Stopard
Mrs C Stopard
Mr A Taylor
Mr C Teale
Mrs M Teale
Dr S Travis
Mr M Weir
Mrs D Wilson
Mr M Wilson
Rev E Wragg
Mr I Wragg

|
Church Membership:

203 (as recorded at the meeting of the Pastoral committee, September 2010)

Community Roll (i.e. those not in formal membership, but who come under the wider influence of the church):

Approximately 800 as of September 2010
|

Church Aims and Organisation

What we stand for:

We are “Chilwell Road Methodist Church, a Christian Church in Beeston, Nottingham, living the Good News of Jesus in worship and action”.

*The community at Chilwell Road Methodist Church takes seriously the need to celebrate life, to share the burdens of others and to work for a better and fairer world for all people through prayer and generous action, and all of it in the context of meaningful Christian worship. (This is our **Mission Statement.**)*

Chilwell Road Methodist Church has considered the Commission's guidance on public benefit, and in particular the specific guidance on charities for the advancement of religion, and we offer the opportunity to the local community

- for contact (as much or as little as required) with a warm, caring Christian community of all ages;
- to worship God, who has become known to us in Jesus Christ, at services on Sundays and other occasions;
- for personal and spiritual growth through worship, fellowship, prayer, Bible study and discussion;
- to make friendships through a variety of activities and interest groups that meet on our premises; and
- to talk, in complete confidence, with a Minister or Pastoral Worker, about personal problems or concerns.
- for the celebration of baptisms, dedications, weddings and funerals
- to hire rooms, which are available for community use

The above provide the moral and spiritual framework within which we operate as a church.

Our History:

In 1798 Methodists from Chilwell came to Beeston and preached in the streets. A small group began to meet in a barn in a meadow off Middle Street and in 1805 they built a small chapel nearby on a site which became part of Chapel Street.

In 1819, Henry Kirkland, a lace manufacturer and a Wesleyan Methodist local preacher from Radford, came to live in Beeston having bought land in Moore Gate (off Middle Street) for his lace factory. He formed a Wesleyan Methodist group at the home of Thomas Maltby in Brown Lane (now Station Road) and in 1821 they were able to take over the small 1805 chapel until 1825. Increased numbers had enabled them to build a larger chapel for 300 people further down Chapel Street.

During the next few years, the village population grew rapidly as the lace trade developed and brought more families to Beeston. By 1830 the 1825 building had become too small and another was built on the same site to seat 450 people. It was from this building and its members that the Chilwell Road Church came into being in 1902. The present buildings have been well-maintained and modernised at various times over the years and remain a valuable resource for worship and other use by the local community.

Our management:

The management of Chilwell Road Methodist Church is constituted under the constitutional practice and discipline of the Methodist Church (CPD). Chilwell Road is part of the Nottingham Trent Valley Methodist Circuit and shares its minister with Rylands and Wollaton Road Methodist Churches. Oversight of the whole circuit is provided by a Superintendent Minister. Included in the congregation are two supernumerary ministers and a number of Local Preachers.

The Annual General Church Meeting, which is open to all members of Chilwell Road Methodist Church, is chaired by the minister and meets once per year “for fellowship, for mutual counsel respecting the condition of the Local Church, including its financial affairs, for the election of church stewards and representatives and for any other purpose which the [Methodist] Conference may direct.” (The Constitutional Practice and Discipline of the Methodist Church 621)

Church Council, consisting of members elected by the Annual Church Meeting and others serving by virtue of office (Secretary of Church Council; Church Treasurer; Church Stewards; Property Steward; Chairs and Secretaries of: Worship and Fellowship Team; Resources Team; and Mission and Service Team; Secretary and one representative from the Pastoral Committee; Chair of the Forward Group; and one Circuit Steward), is chaired by the minister and meets five times per year. They act as local Managing Trustees and offer general oversight of the church.

Church Stewards, elected at the General Church Meeting, meet with the minister six times per year to offer leadership and help over the whole range of the church’s life and activity.

Pastoral Visitors are appointed by Church Council and share with the minister in the pastoral care of all those on the community roll of the church. Pastoral Visitors meet in committee three times each year.

The Church Treasurer is appointed annually by the Church Council.

Three Management Teams (Mission and Service; Resources; and Worship and Fellowship) meet five times per year, in between Church Council meetings, to offer oversight, encouragement and initiative in the respective areas of church life allocated to them. These teams are open to all members of the congregation, whether formal members of the Methodist Church or not.

The Forward Group, elected by and responsible to Church Council, considers and brings suggestions for special initiatives in the life of the church.

Weekly church notices and a monthly newsletter are used to inform the congregation of church events and initiatives. Our church website and notice boards are also used to enable members of the wider community to access information about our church life.

We would like to thank all the volunteers who work so tirelessly to make our church the vibrant community that it is. No-one other than our three part time staff

(Administrator, Caretaker and Cleaner) and our ministerial support (paid via the Assessment through Circuit) receives any remuneration for their work for the church, although this has changed with the appointment of our Church Family Worker (24 hours per week from 1st September 2010).

Our Progress and Achievements

Our Worship

Our services of worship and our Junior Church programme continue to meet the spiritual needs of the congregation. Regular Sunday worship includes the following:

9.00am Service of Holy Communion

This is held on the second and fourth Sundays of each month and is typically attended by 6 – 12 people.

10.30am: Morning Worship

The first Sunday of each month is a Service of Holy Communion, the last Sunday of the month is All Age Worship, when the service is particularly appropriate for children and young people, and other Sundays are preaching services. Typically the services are attended by 100 – 140 adults and 25 – 30 children.

There is a Family Room, for parents and carers with very young children, available during each service, from where the worship can be seen and heard. Refreshments are served after each service.

10.30am: Junior Church

The Junior Church caters for children and young people from the age of 2½ to 18 and meets every Sunday morning from 10.30 to 11.30. It is split into three sections: children aged 2½ to 6 years; 7 to 11 years and young people aged 11 + years. The Junior Church regularly take part in worship in the form of singing, reading, drama and craft activities as well as providing the music for the monthly All Age Worship. The Roots teaching material is used, which follows the lectionary used in the main service. Staffing is by teachers with several years of experience within the Junior Church and parents are welcome to visit with their children at any time.

6.30pm: Evening Worship

This is normally a quieter and more reflective service, often held in the east “chapel” transept. Holy Communion is included on the third Sunday of the month. This is normally attended by 15 – 30 people.

Connecting with housebound and infirm worshippers

A team of volunteers distributes CD or tape recordings of Sunday morning worship to those who are unable to attend church services. In addition flowers are taken after evening services to those we know who are in special need. Each Sunday an intercessions book is available for members of the congregation to enter the names of any people for whom they would like prayer during the service.

Music in worship

We have a rota of three organists who play for Sunday morning worship and

eight pianists who accompany evening worship. We have a growing band of between ten and twenty five instrumentalists who make up an "All-age Worship Band" and play at morning services monthly. The Sunday Singers, numbering ten to twenty members, take part in services on a regular basis and rehearse in church on Friday evenings. The Hooley Singers is a separate group of nine people who practice fortnightly and contribute a variety of musical items to worship including Taize, Iona and folk-based material.

Nottingham Korean Church

We offer hospitality to this church which serves the Korean community in the East Midlands. Their services are held on Sunday afternoons, with the service on the first Sunday of each month being conducted in English. There are also dawn prayers on Tuesdays at 6.00am and prayer meetings on Fridays at 7.00pm.

Nottingham Trent Valley Circuit Services

Chilwell Road is the largest church building in the Nottingham Trent Valley Methodist Circuit. We regularly host services on behalf of the circuit, especially when members of staff are welcomed or leave.

Nottingham and Derby Methodist District

We occasionally host services and Synods on behalf of the wider Methodist District.

Our Fellowship Groups

In order to strengthen the spiritual and social life of our congregation we have a number of groups which meet in homes or on church premises, catering for approximately 250 people.

House Groups

Tuesday Group

This group of about eight people talks honestly, deeply and challengingly about their faith and they support each other in friendship and fellowship. They have had two new members this year. Meetings are generally held fortnightly in homes and are led by members. This year they studied Romans, followed the York Lenten series and discussed members' own particular interests. The Group helps raise funds for the Church charity and through Amnesty wrote Christmas cards to prisoners of conscience.

Wednesday Morning Group

This group of 15 – 20 people meet on the first Wednesday morning of each month in various homes. Topics discussed have included assisted dying, faith and science, Bible studies on material prepared by the Minister on his sabbatical in 2009 on difficult concepts in the Bible, and experiences of Oberammergau.

PM Fellowship

This group of about 10 - 12 people meets on alternate Monday afternoons for Bible study and the discussion of various topics related to the Christian faith.

Sunday House group

This group numbering about a dozen meets on alternate Sunday evenings in each other's houses for bible study, prayer, faith exploration, fellowship, food and socialising (but not all in the same week!). During the summer the group sometimes meets at lunchtime, along with other family members. This group has changed its programme and from autumn of 2010 meets monthly on Sunday lunchtimes. After a meal together there are activities for children while the adults have the opportunity to engage in Christian conversation together.

Friday Group

The Friday Group, numbering about twelve, meets fortnightly during the year. From September to April the meetings involve Bible studies and discussions on a variety of subjects. From May to July there are recreational and cultural activities.

Church-based Groups

Youth Fellowship

The Youth Fellowship meets fortnightly on a Sunday evening and is open to any teenagers - Year 8 and above. Discussions take place on a wide range of subjects including religion, ethics, politics, world affairs etc. The group currently has approximately eight members. This group has been given its own room during the year, the "Committee Room" now being styled the "Youth Room".

Prayer Times

These take place on the second Saturday each month at 9.15am in the Epworth Room. They provide opportunity for all to pray for our Church, wider community and the world. Prayers are informal, with room for all styles. The aim is to give people space to pray in their busy timetables, whilst enriching their prayer lives by experimenting with different forms of praying. Six to eight people normally attend.

Beeston Bible Study

This group of eight to ten people meets weekly on Monday evenings from October until the end of June and is open to anyone, including members of other Methodist Churches in Beeston. Particular books from the bible are studied in depth over several weeks or months.

Women's Fellowship

The group of 15 – 20 women meets on alternate Monday afternoons between September and December, and between March and July. Meetings start with a short period of worship followed by a talk from an invited speaker. Fellowship then continues over tea and biscuits.

Ladies Circle

Meetings are held on Thursday evenings at 7.30pm in the Guild Room to enjoy a varied programme of events throughout the year, including talks, games, quizzes and social evenings. Membership of the group is around 35 women. On certain occasions meetings are open to partners and friends and the group takes part in many of the Church's activities.

Wesley Guild

Meetings are held on Tuesday evenings at 7.30pm in the Guild Room. The Wesley Guild (current membership 30) provides an opportunity to worship together and to listen to some interesting and challenging speakers on a variety of topics relevant to our lives as Christians in today's world.

Friendship Group

Meetings are held on the second Saturday of the month at 7.15 for 7.30. The aim of the group is to have fun, food and fellowship. This is an inter-denominational group and welcome non-Church members. The programme is varied and includes indoor bowls, games, quiz evenings, visits to the theatre and various social evenings. There is normally a Christmas dinner and an annual outing in June with tea at a local Church. About 50 people attend.

Toddler Group

This is a group for parents and carers and their pre-school children. There are two sessions, Tuesday or Wednesday from 9.30 to 11.15 in the hall, term time only. Help with serving refreshments is provided by church members. There are currently 103 children and their parents and carers attending.

Uniformed Organisations

As a church we offer chaplaincy support to the local Girls' Brigade Company and host Church Parades for the Boys' and Girls' Brigades.

Girls' Brigade

Meets on Thursdays, 5.45-9.30pm at the Pearson Centre for Young People

This is a Christian-based, uniformed organisation consisting of four sections according to age:

- the Explorer Section for 5-8 years meets from 5.45 to 7.00pm
- the Junior Section for 8-11 years meets from 6.30 to 8.15pm
- the Senior and Brigader Sections for 11-14 years and 14+ meet from 7.00 to 9.30pm

There are day and evening trips out, weekend camps and an annual week's camp in the summer.

Boys' Brigade

The Boys' Brigade Company also meets at the Pearson Centre for Young People and caters for boys and young men aged 5-7 (Anchor Boys), 7-11 (Junior Section), 11-16 (Company Section) and 16-19 (Senior Section).

Scouts and Guides

Chilwell Road also hosts the annual St George's Day Parade for the South West Notts District of the Scouts.

Community Use of Our Premises

User Groups

Our church is used by a wide variety of community groups throughout the week.

Groups include:

Tai Chi (x2) Mon 6.30 pm, Tues 7.30 pm
Art Class Mon 10 am
Slimming World Wed 5.30 pm
WEA Groups in 10 week slots at various times
Noteability Mon 7.30 pm
Movement to Music (Helpful Bureau) Tues 2 pm
Two O'Clock Club Thurs 1.30 pm
Kumon Maths and English (x2) Wed 4 pm, Sat 10 am
Baby Yoga Mon 9.30 am
NCT Antenatal Wed 6.30 pm and Saturday 1.30pm
NCT Bumps and Babies Tuesday 9.30am
Exercise Class Thursday 7.30pm
Probus Club Monthly Thurs 9.30 am
Chilwell Townswomen's Guild Monthly Tues 2 pm
Baby Sensory Monday 9am
Silver Surfers (Helpful Bureau) 1pm
Nottingham Youth Band 4.30pm
EMPTG usually twice a year March and November
Sling Meet Monthly on Mondays 9.30am

These groups cater for several hundred people in all.

Our church is also used for concerts on a regular basis. In particular we are part of the Village Ventures programme which brings a variety of dramatic and musical productions for all ages to local communities.

Weddings, funerals and baptisms

During the year we provided the venue for 7 weddings, 9 funerals and 13 baptisms. Nineteen funerals were also conducted in the name of Chilwell Road at Bramcote and Wilford Hill Crematoria.

Fund Raising for External Charities

We also raise funds for other charities and there are four separate aspects to this:

First, we give away 10% of our ordinary income (from the church offertory together with its Gift Aid tax refund - in 2009-10 £9,000) to local and overseas Methodist groups, and to non-Methodist charities and groups suggested by the congregation. Many individuals and church groups make their own donations to their favourite charities, so the bulk of our money goes to mainstream Methodist funds.

Second, each calendar year we adopt one or two charities (alternately UK and overseas) for which we raise money through special events and concerts as well as regular coffee mornings (see below for details).

Third, we make collections for disasters and emergencies. In 2009-10 we collected £1,235 for the Christian Aid Gaza appeal and £1,014 for the Pakistan appeal.

Fourth, the church organises annual house-to-house collections for Christian Aid and Action for Children, and we normally donate our Christmas Day offertory to Action for Children (Christmas 2009 £393). The Beeston Benevolent Society's Carol Choir also collects money at Christmas for local beneficiaries (2009-10 £854).

In addition a number of church groups make their own contributions to various charities (in 2009-10 a total of £944 was donated).

Church charity 2010

Each year the church adopts a specific charity for which we raise money through concerts and special events as well as coffee mornings. In alternate years we collect for a UK charity (usually with local involvement) and then an overseas charity (normally one with which the church has some links).

For 2010 the church charity is **Women's Friendship Group for Asylum Seekers and Refugees**, which is dedicated to helping women and children needing support and practical help while awaiting the outcome of their applications to remain in the UK. The group meets in Nottingham and members of our congregation are helpers. By the end of December 2010 £16,000 has been raised.

In 2009 £9,239 was raised for the church charity, **Casa Alianza**.

Specific Projects and Achievements in the year September 1st 2009 to August 31st 2010

During the year we have received two new members by confirmation and six new members by transfer. A "Come As You Are" course for prospective members and others wishing to explore the Christian faith took place in the spring. This was held jointly with the other Methodist Churches in Beeston and Chilwell. We hope to repeat this in 2011.

The loss of nine of our members by death has resulted in an overall decrease in our membership to 203.

The AV system installed in the main church during the summer of 2009 has been used in morning worship and on other occasions, including weddings and funerals. This has proved to be a very helpful aid to worship, enabling images, DVD's and words to be projected onto screens for congregational use in services. It has allowed for contemporary approaches to worship to be used freely and easily. During the year a new laptop has been purchased and "Easy Worship" software installed.

Since the year end the audio systems in the Guild Room and Hall have been upgraded and a data projector installed in the Guild Room. This enables the many meetings that now use PowerPoint projection to take place without the need to set up additional equipment. The Wesley Room has also been redecorated and the carpet replaced. This is part of an ongoing programme of redecoration and renewal.

Our Church Charity Appeal 2009, Casa Alianza, was very successful and our 2010 Charity, The Women's Friendship Group for Asylum Seekers and Refugees, supporting and offering practical help to women and children while they await the results of their application to remain in the UK, has also been well supported by a variety of fund raising events, not least a programme of evening concerts and Saturday coffee mornings.

The Forward Group, after overseeing the production of a new illustrated church brochure, outlining the church's activities, has been working on plans for "The Year of the Bible" in 2011, celebrating the 400th anniversary of the publication of the King James Version of the Bible. We hope that a course about the Bible led by Dr Stephen Travis and a biblical drama presentation by Lance Pierson will help more church members to engage positively with the Bible.

During the year funding was secured from the Nottingham and Derby Methodist District and local donations and pledges to fund the appointment of a Church Family Worker from 1st September 2010. A team worked on job description, contract and other arrangements. After the interview process in the summer of 2010, Rev Sally Apokis, an ordained Deacon in the Anglican Church, was appointed. Sally has a background in Australian Methodism and will bring a wealth of experience to the role. The post is for 24 hours per week and is in place for three years. An induction period took place during the autumn of 2010. Full details of the appointment are attached to this report, outlining the aims and giving an indication of how this appointment will

aid the mission of our church. A Management team has been appointed to oversee her work.

The work with children in Junior Church has remained strong and the annual Easter Holiday Club was again very successful. This was the last club to be led by Paul Hunt and Heather Brough who have run it for many years. It is hoped that this club can now be part of the Church Family Worker's brief. The Youth Fellowship has been meeting at a different time, 6.00 – 8.00pm on alternate Sundays. It was hoped that this would be a more amenable time for our young people. However, attendance has been lower than hoped for and this needs to be explored further in 2011.

We are continuing to develop our links with the other Methodist Churches in Beeston and Chilwell. A Review Group, with membership from the different churches, has provided an overview of all activities in the churches, with the aim of developing co-operation and reducing duplication of activities. A prayer diary has also been produced. Visits have been made to churches in Worksop and Barnsley where churches have come together in new buildings. A major event called "Envision", for all the local Methodist Churches took place in October 2010.

We have continued to take part in local ecumenical initiatives through Hope NG9 Churches Together, including a walk of witness at Easter, the annual exchange of pulpits, a united worship event at The Pearson Centre and Lent House Groups.

Our Weekend Away at The Hayes Conference Centre in Derbyshire took place at the beginning of July 2010. This was attended by over 70 people of all ages from our church together with some visitors from other churches. The theme, "Are We There Yet?", enabled us to think about our pilgrimage as a church and as individuals as we followed in the footsteps of St Peter, exploring different episodes of his story from the Bible. There was a successful children's programme throughout the weekend. The fellowship of the weekend was enriched by a walk on the Saturday afternoon and a very enjoyable concert displaying the talents of our church members on the Saturday evening. This was the second such weekend away and another one is anticipated in July 2012.

Other highlights of the year have included:

September 2009: Hosting the Circuit Service of Welcome for new ministers; participating in "Hope in the Park", a major ecumenical event in Beeston; opening the church for the annual Beeston Heritage Trail; a shared lunch after the annual Covenant Service; the Harvest Supper and Barn Dance; involvement in "Back to Church Sunday".

October 2009: Hosting the Centenary Service for the Guides

November 2009: An annual service of remembering to which all families were invited that have experienced a bereavement during the previous twelve months. This was greatly valued by those who were able to attend and was followed by a tea. The service was prepared by Mrs Dorothy Bush, who offers bereavement support on behalf of the church, with the minister.

December 2009: A display of manger scenes two weeks before Christmas, to which a number of local people came; the annual nativity play (the largest congregation of the year!) and a united carol service at Chilwell Road with the congregation of the Parish Church – this is proving to be a successful arrangement with the two churches taking it in turns to host it.

January 2010: the annual Benevolent Service and exchange of pulpits

March 2010: the visit of Rev Jennifer Potter to lead a weekend focussing on World Mission.

April 2010: Easter Services, including a dawn service at Attenborough Nature Reserve and a breakfast; the hosting of the District Synod

May 2010: Church Anniversary

June 2010: Parade Service with BB and GB on a World Cup theme

July 2010: A special service to celebrate the 60th anniversary of the beginning of Rev Ralph Blow's ministry, the 60th anniversary of Rev Eileen Wragg's ordination, and 60 years of service on our organists' rota by Mr Bert Taylor; our church weekend away; hosting the farewell service for our District Chair, Rev Wes Blakey.

Financial Review

For the year 2009-10 Chilwell Road Methodist Church has again prepared its statutory accounts on a receipts and payments basis, as it did in 2008-09, as opposed to the accruals basis that we were obliged to use for the year 2007-08. This means that some of the comparative figures for receipts and payments for last year, the year of change, are not readily comparable. (please see the note to the statutory accounts if you wish to follow these differences in accounting treatment). The figures quoted in this review are from these accounts prepared on an accruals basis which are still used internally for management purposes.

During 2009-10 our offertories and other gifts, and associated Gift Aid recoverable (including standing orders) reduced from around £91,500 during 2008-09 to around £89,000. This was due, in the main to some deaths amongst our members. (However also our congregation's increased giving was this year concentrated in fundraising for our new post of Church Family Worker, for which a further £12,112 was received – within restricted income below). Letting income again increased slightly to approximately £20,900 (2008-09 -£19,200) We also received a donations totalling £1,800 from the Nottingham Korean Church and £1,100 donated from concert and coffee morning proceeds as a contribution towards the costs of the building. (The standard form of accounts, on a receipts and payments basis, show an apparent reduction in income caused by the fact that our gift aid claim of £16,762 to 5 April 2010 did not arrive until after the year end. In previous years this has arrived before the end of August and has therefore been included)

Our restricted income (church charity money and other monies received on behalf of third parties eg traidcraft and concerts, together with Bequests which are controlled through Methodist Head Office, and this year gifts for the new Church Family Worker) was considerably higher than the previous year, mainly due to a very generous bequest of £50,000 from the estate of Marion Hall. (2008-09 there were no bequests received). Our restricted income this year also includes donations of £12,112 received before the year end towards our new Church Family Worker project, which started in September 2010.

Our major expense is our church assessment, which pays for our share of the Circuit ministry. We continue to be a tithing church with approximately 10% of our given income and Gift Aid being donated to Methodist and other charities.

During the year we spent £9,850 on planned property repairs, maintenance and projects.

We also have three part time paid staff: our Office administrator, Caretaker, and Cleaner, who we would like to thank for all that they do for the benefit of the church.

This, together with the other expenses, means that the total church accounts cash funds rose from £41,073 to £90,451 during 2009-10, of which £67,436 was in the Bequest Fund (£5,000 allocated as a reserve for future legal fees relating to the Nottingham Tram), £10,753 was for the Church Family Worker, and £3,202 was in other restricted accounts.

Reserves policy

This policy relates to our Unrestricted Reserves only. Our restricted reserves will be used for the purposes for which they were given or raised.

The church aims to hold reserves made up of the following:

- A reserve to provide for cash flow requirements, equal to an estimate of the greatest level of debtors, prepayments and fixed assets likely to occur during the following year. This is reviewed annually. At August 2009 the amount held for this purpose was £6,122 was reserved. At August 2010 no reserve was made.
- An amount to provide for future larger routine property maintenance costs. This is calculated based on setting aside an amount which brings the actual amount spent on routine property maintenance up to the equivalent of £8,000 (plus inflation since 2004) in each year. This would reduce if the amount spent on routine maintenance in the year exceeded £8,000 (plus inflation since 2004). At August 2009, and again at August 2010, these reserves have been reduced to zero, as all property reserves have been required for special property projects. It is, however, intended to re-instate these reserves in the future.
- An amount to cover unexpected fluctuations in income or expenditure, equivalent to three months of unrestricted fund income. At August 2009 the amount held for this purpose was £15,543. At August 2010 an amount of £9,060 is reserved. To equal three months' income a reserve of around £40,000 would have been required. It is intended to increase this reserve as funds allow.

ACCOUNTS FOR THE YEAR ENDED 31 AUGUST 2010

Chilwell Road Methodist

Church

SECTION A			Unrestricted Funds	Restricted Funds	Totals this year		Totals last year	
a1	RECEIPTS	Note	£	£	£		£	
a2	Offerings and Tax recovered	see note 2	72,403		72,403		86,483	
a3	Bank and CFB interest and Investment income		1,004		1,004		1,841	
a4	Lettings	see note 1	25,732		25,732		18,889	
a5	Other receipts	see note 3	2,931	80,659	83,590		21,798	
a6	TOTAL RECEIPTS		102,070	80,659	182,729	(a7)	129,010	
SECTION B								
b1	PAYMENTS							
b2	Circuit Assessment or Share	see note 1	56,759		56,759		68,460	
b3	Donations		9,025	13,355	22,380		24,314	
b4	Repairs and Maintenance		9,850		9,850		25,448	
b5	Utilities (Insces, water rates, heating & lighting)		14,608		14,608		14,080	
b6	Payroll		19,416		19,416		18,690	
b7	Other payments		7,522	5,322	12,844		14,102	
b8	TOTAL PAYMENTS		117,179	18,677	135,856	(b9)	165,094	
SECTION C								
c1	NET RECEIPTS/PAYMENTS	(a6-b8)	(15,109)	61,982	46,873		(36,084)	
c2	Total funds brought forward from last year		21,665	19,408	41,073	(c6)	74,563	
c3	Sub total	(c1+c2)	6,556	81,390	87,946		38,479	
c4	Transfers and adjustments		2,505		2,505	(c8)	2,594	
c5	TOTAL FUNDS AT END OF	(c3+c4)	9,060	81,390	90,450	(c7)	41,073	(c6)
SECTION D								
FOR INFORMATION ONLY: MONEY RECEIVED AND PASSED ON TO EXTERNAL ORGANISATIONS								
d	(these amounts are not to be included in total receipts/payments figures above)							
d1	Balance brought forward from last year							
d2	Offerings/Gifts - received for external organisations				2,643		1,690	
d3	Offerings/Gifts - passed to external organisations				2,643		1,690	

SUMMARY OF CHURCH ACCOUNTS AND INTERNAL ORGANISATIONS REPORTING TO THE CHURCH COUNCIL**SECTION E****Please follow the Guidance Notes to complete this page**

Summary of the Church accounts for the year ended 31 August 2010 and Internal Organisations reporting to the Church Council/Church Meeting. Note that the funds of an Internal Organisation would normally be Restricted funds unless it could be clearly shown that they could be used for any Methodist purpose.

This section must be completed to arrive at the total receipts and payments of the Church. If gross income exceeds the Accruals threshold, then the Accruals method of accounting AND A DIFFERENT FORM must be used to report the accounts. Contact Resourcing Mission Office, Manchester tel: 0161 236 5194. Please refer to the guidance notes regarding transfers between the Church and its Internal Organisations.

INTERNAL ORGANISATIONS		Receipts	Payments	Net Receipts/ Payments	Adjustments	Opening balances	Closing balances
e1	Friendship group	2,354	1,310	1,044	(300)	365	1,110
e2	Women's Fellowship	185	50	135	(150)	209	194
e3	Wesley Guild	1,563	1,263	300	(835)	1,490	956
e4	Parent and Toddler	1,185	408	777	(930)	298	146
e5	Ladies Circle	1,296	847	449	(400)	512	561
e6	Benevolent Society	854	1,102	(248)		1,861	1,612
e7	Flower Fund	1,188	1,401	(213)	250	132	168
e8	Catering Fund	1,438	893	546	(140)	542	947
e9	church weekend	6,945	6,042	903		2	905
e10							
e11	Sub total of Internal Organisations funds	17,008	13,314	3,694	(2,505)	5,410 (e11)	6,599 (e12)
e12	Church accounts (totals brought forward from page 2 - totals column)	182,729 (a7)	135,856 (b9)	46,873	2,505 (c8)	41,073 (c6)	90,450 (c7)
e13	TOTAL CASH FUNDS HELD BY CHURCH	199,737	149,171	50,567		46,483 (x)	97,050 (y)
		TOTAL RECEIPTS	TOTAL PAYMENTS				

Continue on a separate sheet if necessary and bring the totals forward

SECTION F**STATEMENT OF ASSETS AND LIABILITIES****CHURCH - CASH FUNDS HELD at 31 August 2010**

		OPENING BALANCES	CLOSING BALANCES
f1	Cash in hand	57	302
f2	Bank Current Account	4,448	7,465
f3	Bank Deposit Account		
f4	Central Finance Board	14,209	10,300
f5	Trustees for Methodist Church Purposes	20,622	70,622
f6	Other funds	1,737	1,761
f7	SUB TOTAL - Church accounts	41,073 (c6)	90,451 (c7)
f8	Total funds held by Internal Organisations (the closing balance total from above) (e12)	5,410 (e11)	6,599 (e12)
f9	TOTAL CASH FUNDS HELD BY CHURCH	46,483 (x)	97,050 (y)

Accounts approved by Church Council 13 October 2010, and signed on their behalf by Reverend Chris Gray (Chair of Church Council,) and Mrs Ann Duffin (Treasurer)

Independent Examiner's Report to the Trustees of Chilwell Road Methodist Church

This Report is on the Church Funds for the year ended 31 August 2009 which are set out within these pages, and in England and Wales is in respect of an examination carried out under section 43 of the Charities Act 1993.

Respective responsibilities of the Church Council and the Examiner

As Trustees, you are responsible for the preparation of the accounts. The Charity's Trustees consider that an audit is not required for this year under Section 43(2) of the Charities Act 1993 (the 1993 Act) or under Regulation 10 (1)(d) of The Charities Accounts (Scotland) Regulations 2006 (the 2006 Accounts Regulations) and that an independent examination is needed

Basis of Examiner's report

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act and section 44(1) of the Charities and Trustee Investment (Scotland) Act 2005;
- to follow the procedures laid down in the general Directions given by the Charity Commission under Section 43(7)(b) of the 1993 act; and
- to state whether particular matters have come to my attention.

Independent Examiner's statement

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- to keep accounting records in accordance with Section 41 of the 1993 Act and Section 44 (1)(a) of the 2005 Act and Regulation 4 of the 2006 Accounts; and
- to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act and Section 44(1)9b) of the 2005 Act and Regulation (of the 2006 Regulations)

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Mr Paul Dyer FCA

133 Bramcote Avenue, Beeston, Nottingham, NG9 4EY
11 November 2010

Chilwell Road Methodist Church **Church Family Worker - Job Description**

Post: Church Family Worker - Part time

Location: Chilwell Road Methodist Church, Beeston, Nottingham, NG9 1EH

Chilwell Road is a church of 200 members. We have a wide range of activities for all ages to serve the vibrant local communities of Beeston and Chilwell. The church is situated on the B6464 close to the centre of Beeston. Further details can be obtained from the church office on 0115 943 1164 or admin@chilwellroadmethodist.org.uk or by visiting the church website: www.chilwellroadmethodist.org.uk.

What Chilwell Road Methodist Church stands for:

Living the Good News of Jesus in worship and action

The community at Chilwell Road Methodist Church takes seriously the need to celebrate life, to share the burdens of others and to work for a better and fairer world for all people through prayer and generous action, and all of it in the context of meaningful Christian worship.

Aim: To further the Church's mission through:

1. **Establishing and developing relationships with children, young people, including the “lost generation” (20 – 40 year olds), and their families, beginning with those connected to the Church.**
2. **Making appropriate provision for the social and spiritual needs of this group.**
3. **Supporting existing volunteers working with children, young people and families and, where necessary, recruiting and training new volunteers.**
4. **Enabling the work begun by the Church Family Worker to be maintained and developed further by the new and existing volunteers within the church.**

Responsible to: the Church Council, who will appoint a management group, who, in conjunction with the line manager, will be responsible for ensuring that targets are set and achieved as well as for on-going support and direction.

The minister will be the line manager for the post. The work will be developed in consultation with the minister.

Responsible for: the specific areas of work as outlined below:

Initial Task

Within the first three months to undertake a “needs analysis” based initially on contacts developed with those already connected with the church including those using the premises. Starting points will include Junior Church, Youth Fellowship, Toddler Group and Baptismal Roll. To then work with the minister and the Management Group to establish appropriate responses to the identified needs.

In addition to those who use the premises, the 30th Nottingham Company of the Girls Brigade is affiliated to Chilwell Road Methodist Church and although not using our premises are very much part of the church's family.

There are other youth/family organisations run by other churches in the area. We need to complement these and not compete.

Current views on the 'need' would require the following tasks

- 1) To set up and develop initiatives which will encourage 'the lost generation' (20 – 40 year olds), families, young people and children to re-engage with church. This might include holiday or after school clubs, family events or groups concerned with parenting or marriage.
- 2) To establish and maintain contact with other organisations and agencies doing similar work.
- 3) To share with the minister and workers with children and young people in pastoral responsibility, including baptism preparation and follow up, for families and young people.
- 4) To recruit, facilitate the training of, and support a team of volunteers who will maintain and develop both existing and new work with families.
- 5) To assist the minister and others in planning and preparing All-age Worship and to develop opportunities to explore, teach or share aspects of the Christian faith with weekday groups.
- 6) To normally attend worship at Chilwell Road Methodist Church on Sunday mornings and whenever the 'families' of the Church are worshipping.
- 7) To work with the minister and Management Group to keep the whole church informed about, and committed to, the development of the project. This might include attending church events (eg. occasional Saturday coffee mornings) to establish and develop relationships. In addition to this provide a brief bulletin in the monthly church Newsletter.
- 8) To meet regularly with the line manager for supervision; attend and report to management group meetings; make reports to the Church Council as required and also to the AGM where a full written report of activities will be presented.
- 9) To keep appropriate records and information as required by the line manager and/or management group.
- 10) To work with the minister to ensure that all activities run in the name of Chilwell Road Methodist Church follow local and national guidelines regarding the safeguarding of children and young people, with due attention to existing health and safety requirements.

Work location

Chilwell Road Methodist Church will be the work base. The church administration office, which will be available for the post-holder to use by arrangement, is well equipped with office equipment, telephone, fax and Internet services. A laptop will be provided, if necessary, to provide some flexibility.

Funding

It is anticipated that there will be some start up costs for new activities within the church and an allowance has been made in the budget to provide this.

Induction

The worker will be required to participate in an induction programme to introduce him/her to the church and appropriate community organisations. This will be ongoing during the first 4 - 6 weeks.

Church Family Worker Person Specification

Attributes	Essential	Desirable	Method of Assessment
Christian Faith	A committed, practising Christian, prepared to work within the doctrines of the Methodist Church, and respectful of different faiths, traditions, styles of worship and Christian experience.		I
Education and	A recognised biblical,	Community Development, Level	Q, A

Attributes	Essential	Desirable	Method of Assessment
Training	theological, teaching or practical mission qualification, or in the process of obtaining this.	3 Early Years and Childcare, Health and Social Care, or equivalent or teaching qualification. First Aid qualification.	
Relevant Experience	Experience of working with appropriate age groups. Experience of developing and leading group activities. Experience of working effectively within a team and independently.	Been involved in devising or developing outreach and faith activities for families, young people and children.	A, I, T
Special Knowledge and Skills	An understanding of the challenges facing the church today in respect of the 'lost generation'		I
	Able to use E-mail and Word	Able to use PowerPoint, spreadsheets and worship software.	A, T
	A good understanding of and commitment to child protection issues and other relevant legislation		I
Special Qualities and Aptitudes	Able to adapt to changing priorities and situations		A, I
	Comfortable about sharing personal faith when appropriate		I
	Able to work flexibly and creatively with a team of voluntary workers, and to relate well to organisations both within the life of the church and in the community.		A, T
	Able to communicate with parents, young people and children and to influence effectively both in person and in writing		A, I, T
	Able to work on own initiative with ability to organise and prioritise own time and resources		I

Attributes	Essential	Desirable	Method of Assessment
	Someone who is a good listener; able to relate easily to people of all ages and to share faith sensitively		I, T
	A commitment to involving families within the life of the church		I
Any other requirements	Satisfactory Disclosure (enhanced) from the CRB Confirmation of authorisation to work in the UK.		CRB documentation
		Ability to be mobile around area - alternatives to car driving can be explored, as existing public transport links are reasonable.	A

A - Application form; I - Interview; Q - Proof of qualification; T - Task

Further Information

Funding for this post has been secured for three years, after which the post will be reviewed.

Hours

Remuneration will be based on 24 (twenty four) hours per week, equivalent to two thirds of a 36 hour week. However the very nature of the work will require flexibility in when these hours occur as evening and weekend work will be essential. The post holder will be expected to keep an account of hours worked each week; this should be available as required by the line manager. If unavailable for work due to ill health or for other reasons, the line manager should be notified as soon as possible.

Salary

The salary will be in the range £20-24,000 per annum (pro rata) for a 24 hour week, depending on qualifications and experience, to be reviewed annually in September and paid in arrears.

Pension

The post holder will be contracted into the State Pension Scheme (S2P) for which deductions will automatically be made by the employer.

Probationary period

6 (Six) calendar months.

During this time the post holder will be more closely supervised.

Termination of contract:

Where the contract of employment is terminated by the employer the post holder is entitled to the following notice:

One week during the probationary period and thereafter one calendar month.

If employment were to continue for more than 4 years then the post holder is entitled to a week's notice for each year of service, up to a maximum of 12 weeks.

If the post holder wishes to terminate their employment, they are also required to give one week's notice during their probationary period and thereafter one calendar month.

Holidays

25 working days (pro rata) plus statutory bank holidays. Due to the nature of the work, the post holder will have to work flexible and unsocial hours. As the workload may vary from week to week, it may be necessary to take 'time off in lieu'. This must be taken as soon as possible and authorised by the line manager.

Entitlement to statutory benefits

These will be paid in line with current legislation.

Expenses

All reasonable pre-approved expenses including travel will be reimbursed. Mileage will be paid at the rate specified by the Methodist Church for Lay Workers, currently 40p per mile. The place from which claims can be made will be from the work base and this, most likely, will be Chilwell Road Methodist Church. Where agreed, funding is available to cover specific training needs.

Other conditions

This post is linked to the general terms, conditions and procedures (such as grievance and disciplinary procedures) according to the standing orders of the Methodist Church relating to lay employees. More information is available at:

<http://www.methodist.org.uk/index.cfm?fuseaction=opentoyou.content&cmid=552>

The appointment will start, and depend upon, when satisfactory references and an Enhanced Disclosure from the Criminal Records Bureau is received (this will be paid for by the Church). The appointment will also be subject to confirmation of authorisation to work in the UK as required by the Immigration, Asylum and Nationalities Act 2006.

Mentor

The Children and Family Worker should have a mentor, ideally someone completely independent of the immediate church, who is able to give spiritual and practical advice. The church is able to suggest names but it is more important that the worker is able to choose their own mentor. The mentor will be independent and will not have any management responsibilities.